

## How To Setup Contribute

To edit your web site please download the 30-day trial, **Contribute CS3** from [www.adobe.com](http://www.adobe.com) for PC and try it. It's \$149.00 US that is very reasonable for what it does. Set up the Connection first. When setting up the connection use this information:

How do you connect: Choose FTP

FTP Server: [www.yourdomain.com](http://www.yourdomain.com)

FTP Login: (please email [support@webacom.com](mailto:support@webacom.com) for the required login)

FTP PW: (please email [support@webacom.com](mailto:support@webacom.com) for the required password)

It then asks what group you belong to, Choose Administrator.

Once all set up your select "Choose" in the upper right corner that will show all your pages. Select the page you want to edit, double click and it will show up in the browser for Contribute.

Select "Edit" on the top navigation and the page will go into edit mode. Then, like using Word make your changes. When finished click on "Publish" on the top. It will then upload the page and show it in the browser.

If you make a mistake click File/Rollback from the upper left. It will then bring you to a page showing all the pages edited. Select that page and then on the bottom click "Rollback".

The Help files are really good so use the search feature to find out how to do anything beyond basic editing.

### **Troubleshooting Connections**

- One of the most common problems with a "connection failed" is a firewall. If your firewall is popping up during a connection you must allow it to connect in the firewall settings. If a message does not appear try shutting down your firewall then connecting (remember to re-start you firewall). If this works with the firewall shutdown you must use the help menu for the firewall to determine the settings to allow a connection. All firewalls have different was to allow a IP address to connect.